

SCHEDULE 3 TO CUSTOMER CONTRACT

Checklist for owners entering building contracts

This checklist is provided pursuant to regulation 13(1) of the *Home Building Act 1989* (NSW). It does not form part of the Contract.

Checklist

1. Does the contractor hold a current contractor licence? Yes No
2. Does the licence cover the type of work included in the contract? Yes No
3. Is the name and number on the contractor's licence the same as on the contract? Yes No
4. Is the work to be undertaken covered in the contract, drawings or specification? Yes No
5. Does the contract clearly state a contract price or contain a warning that the contract price is not known? Yes No
6. If the contract price may be varied, is there a warning and an explanation about how it may be varied? Yes No
7. Are you aware of the cooling off provisions relating to the contract? Yes No
8. Is the deposit within the legal limit? The limit is 10% for work costing \$20,000 or less or 5% for work costing more than \$20,000. Yes No
9. Is the procedure for variations understood? Yes No
10. Are you aware of who is to obtain any council or other approval for the work? Yes No
11. Do you understand that the contractor must have a policy of home warranty insurance under the *Home Building Act 1989* and provide you with a certificate of insurance before receiving any money under the contract (including a deposit) or before doing any work for more than \$12,000? Yes No
12. Has the contractor given you a document that explains the operation of the *Home Building Act 1989* and the procedures for the resolution of contract and insurance disputes? Yes No

Signatures

Do not sign this contract unless you have read and understand the clauses as well as the notes and explanations contained in this document.